

Hardware Request Form	Date of Submission:
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Compare Infobase Ltd

Hardware Request Form

Name::

Designation::

Department::

Service/Product Required::

Purpose::

Duration::

Approved By::
(In case the approval is given on mail, please enclose a copy of e-mail)

Signature (Approving Authority)::

SIGNATURE

DATE

*** In case of Laptop, Please also collect the Laptop Security Guidelines.**

Approved By: CEO	Form Number: QMS-IFT-HRF 01	Security Classification: Internal	Page 1 of 1
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